

**WILKES-BARRE AREA CAREER & TECHNICAL CENTER
BOARD OF EDUCATION-JOINT OPERATING COMMITTEE
REORGANIZATION MEETING
December 15, 2025
AGENDA**

5:00 p.m. – Executive Session

5:30 p.m. – Public Meeting

1. Call to OrderMs. Tennesen
2. Pledge to the Flag
3. Reading of the Pennsylvania Sunshine Act
4. Seating of Members (**pending verification from participating districts**):

Pittston Area:

Martin Quinn
Re-appoint 3-year term expires December 2028

Joseph Salvo
Complete the term of John Adonizio expires December 2026

Wilkes-Barre Area:

Mark Atherton
Re-appoint to a 3-year term expires December 2028

Arthur Breese
Re-appoint to a 3-year term expires December 2028

5. Roll Call Mr. Evans
6. Election of Chairperson
7. Election of Vice Chairperson
8. Establish Solicitor's Fee for 2026
9. Appointment of a Solicitor/s
10. Approval of Calendar of Meetings for 2026:

**January 26, 2026	May 18, 2026	September 21, 2026
February (no meeting)	June 15, 2026	October 20, 2026
March 16, 2026	July (no meeting)	November 16, 2026
April 20, 2026	August 17, 2026	December 21, 2026

****Meetings are scheduled for the third Monday of each month at 5:30 p.m. except in January, which is the fourth Monday due to a holiday.**

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11. Approval of Minutes of November 17, 2025 as received via e-mail and postal mail.

12. Communication from Citizens (on agenda items only)

13. Treasurer's Report Mr. Atherton

14. Committee Reports:

A. Finance Committee Report Mr. Atherton

B. Building Committee Report Ms. McCurdy

C. Solicitor's Report Solicitor/s Elect

D. Personnel Committee Report Mr. M. Quinn

E. Safety Committee Report Mr. Evans

15. Practical Nursing Report Mr. M. Quinn

16. Administrative Director's Report Dr. Guariglia
Administrative Director

17. Old Business

18. New Business

19. Communications from Citizens

20. Adjournment

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AGENDA

FINANCE COMMITTEE REPORT

1. Approval is requested to renew the membership for the Pennsylvania Principals Association for Mr. Frank Majikes for the 2025-2026 school year at a cost of \$605.00.
2. Approval is requested for payment to Ray Wendolowski, Solicitor (Fellerman & Ciarimboli) in the amount of \$2,150.00 for legal services through October 31, 2025.

BUILDING COMMITTEE REPORT

Building Superintendent's Report:

- Maintenance and B&B Mechanical unblocked the main sewer line in G hallway. We used the backhoe to find the manhole over the side of the hill. Once we found the manhole, we used the drain auger to go through the pipe and unblock the sewer line.
- Maintenance unblocked the sewer line that runs in-between the girls' and boys' bathrooms in H hallway.
- Maintenance repaired the G-5 air-handler for the Electrical shop. We replaced the heating control valve.

Student Projects as an extension to the curriculum

- Horticulture students planted trees all around the school grounds.

SOLICITOR'S REPORT

Items of Board interest.

PERSONNEL COMMITTEE REPORT

1. Approval is requested for Joe Lakkis, Law Enforcement Instructor to attend the A.L.I.C.E. Instructor Training Program to certify students on April 2nd & 3rd, 2026 at Old Forge High School. Cost is \$749.00 registration and mileage according to policy.
2. Approval is requested to add William Gerhard, Weatherly to the approved substitute list for the 2025-2026 school year with the submission of all required paperwork.

PRACTICAL NURSING REPORT

1. Approval is requested for updated Gramm-Leach-Bliley Act (GLBA) Safeguards Policy for Information Security/Technology as per handout in Board Members folders.

ADMINISTRATIVE DIRECTOR'S REPORT

1. Approval is requested for add-ons for student certificates for the renewal of Police One Academy Lexipol in the amount of \$4,760.00.

Informational Items:

- The Law Enforcement students participated in the following parades as follows:
 - Wilkes-Barre Veteran's Day Parade November 9, 2025
 - Wilkes-Barre Christmas Parade November 22, 2025
 - Plains Parade November 29, 2025
- On November 12, 2025, some students from the S.A.D.D. Club travelled to Rep. Eddie Day Pashinski Office to decorate with paint his office windows. While they were there other businesses in the area asked them to decorate their windows, too.
- The Cosmetology II program participated in learning about scissors from Get Sharp Mobile Sharpening on November 5, 2025.
- Representative from the Pittsburgh Institute of Aeronautics (PIA) visited the Diesel program to discuss educational and job opportunities in Aviation Maintenance on November 20, 2025.