

## **Wilkes-Barre Area Career and Technical Center Admissions Procedure 2025-2026**

Students interested in attending Wilkes-Barre Area Career and Technical Center (WBACTC) must complete an application which is available at the Guidance Office of the sending district of the student beginning on February 1, 2025 through April 30, 2025 for all students in 8<sup>th</sup> grade who will participate in our Phoenix program or 9<sup>th</sup> graders looking to attend in grade 10. The application must be completed by the parent/guardian then submitted to the student's guidance counselor. The application deadline for the home school district to submit applications to WBACTC is May 1st. As a public school WBACTC accepts students year round and fills available seats on a first come first serve basis for sending districts (Wilkes-Barre Area, Pittston, Hanover Area, Nanticoke, and Crestwood Area), then participating districts (Old Forge, Riverside), then all other districts according to the mandated state requirements for admission.

The Wilkes-Barre Area Career and Technical Center Guidance Department reviews and signs the application for approval. After May 1, 2025 students may still obtain an application through their home school district and have the ability to submit documentation until August 1st with the understanding that the procedures discussed above are followed.

Students are required to fill in three Programs of Study choices. Students are not guaranteed their first career choice as program selection is done on a first come first serve basis

### **Application Acceptance Procedure**

Once applications are received by Wilkes-Barre Area Career and Technical Center, they will be submitted to Child Accounting, to be registered in the computer system. An acceptance letter will be sent welcoming the student for entry into a desired Program of Study.

### **Wilkes-Barre Area Career and Technical Center Contact Information:**

Guidance: 570-822-4131 Ext 170  
Principal: 570-822-4131 Ext 116  
Special Education: 570-822-4131 Ext 230  
Child Accounting: 570-822-4131 Ext 213

### ***Special Education Registration***

When special education students are being considered for a program, a representative of Wilkes-Barre Area Career and Technical Center will be part of the IEP process of the sending school district to help identify and assist in providing any appropriate accommodations.